

**UNITED STATES ARMY ADVANCED INDIVIDUAL TRAINING SCHOOL
UNIT COMMANDER'S CANDIDATE CHECKLIST (June 2013)**

Mail or scan and email completed checklists to:

Commander

U.S. Army Human Resources Command

ATTN: KNOX-HRC-EPD-D

1600 Spearhead Division Avenue

Fort Knox, KY 40121

Scan and email: usarmy.knox.hrc.mbx.epmd-drill-sgt-section@mail.mil

**For additional assistance on completing this application, please call HRC at: Commercial:
(502) 613-5870 DSN 983-5870**

SECTION I – Candidate Identification Data

NAME: _____ SSN: _____ RANK: _____

UNIT: _____ REPORT DATE: _____ DOR: _____

SECTION II - Eligibility Criteria

| | <u>Yes</u> | <u>No</u> |
|---|-------------------|------------------|
| a. Rank of SSG with 2 years TIG thru SFC | _____ | _____ |
| b. Incur a 24-month obligation for AIT PSG duty. | _____ | _____ |
| c. Minimum physical profile (PULHES) 111221 | | |
| (Some conditions may be allowed via medically approved waiver.) | _____ | _____ |
| d. If over 40, physical attached | _____ | _____ |
| e. High school graduate or GED equivalency | _____ | _____ |

SECTION II - Eligibility Criteria (continued)

| | <u>Yes</u> | <u>No</u> |
|--|-------------------|------------------|
| f. SLC graduate for SSG (P) (HRC only is the waiver authority) | _____ | _____ |
| g. Qualified with the M16A2 in the last 6 months | _____ | _____ |
| (Attach copy of scorecard, DA Form 3595-R) | | |
| h. Minimum of 4 years total Active Federal Service (AFS) | _____ | _____ |

- | | | |
|--|-------|-------|
| i. Meets the height/weight criteria of AR 600-9. | _____ | _____ |
| j. Be able to pass the APFT (no substitution of event | _____ | _____ |
| k. Displays good military bearing; has demonstrated the capability to perform in positions of increased responsibility | _____ | _____ |
| l. No record of emotional instability as determined by screening of health records and clinical evaluation by a competent mental health officer. Evaluation/interview must be attached.* | _____ | _____ |
| m. Documented speech impediment* | _____ | _____ |
| n. No record of misconduct during current enlistment, or in the last 5 years, whichever is longer:* | _____ | _____ |
| (1) Article 15's or other disciplinary action during past 5 years? | _____ | _____ |
| (2) Any record of a court martial conviction in the PSGs career, provided it has not been reversed by a higher court? | _____ | _____ |
| (3) Record of conduct in violation of the Army's policy on participation in extremist organizations or activities? | _____ | _____ |
| (4) Record of assault on a subordinate, spouse, or child? | _____ | _____ |
| (5) Record of misconduct during the PSGs career involving moral turpitude | _____ | _____ |

SECTION II - Eligibility Criteria (continued)

- | | | |
|---|-------------------|------------------|
| | <u>Yes</u> | <u>No</u> |
| (6) Record of misconduct to include the following offenses: | | |
| (a) Driving under the influence (DUI) | _____ | _____ |
| (b) Assault (other than subordinate, spouse, or child which is permanent disqualification) | _____ | _____ |
| (c) Any drug related offense | _____ | _____ |
| (d) Larceny/theft | _____ | _____ |

- (e) Traffic violations with six or more points accessed _____
- (f) Court-martial convictions _____
- o. Observed negative reaction to stress* _____
- p. Any reason that this candidate could not adjust to PSG duty _____

***NOTE: A response of “No” to question “n”, or a “Yes” in “o” in Section II will eliminate a candidate from consideration for the AIT PSG Program. Supporting documentation must be included. NCOs that receive a positive mental health evaluation following a negative mental health evaluation can be allowed into the AIT PSG program.**

SECTION III – Verification, Comment, and Endorsement

5. IAW AR 614-200, Chap 8, the above Soldier (Circle appropriate responses)

- a. Does meet selection criteria
- b. Does not meet selection criteria
- c. Supporting documentation is attached if applicable

6. Additional Remarks: *(Commander comments should include (but are not limited to), leadership abilities; motivation to be a Platoon Sergeant; if determined that candidate could not adjust to PSG duty, why; character/integrity; financial problems; physical fitness; temporary medical profiles; observed reaction to stress; and incidents of spouse, soldier or child abuse. Consider the “whole Soldier” in your recommendation, and describe someone that possesses the ability to effectively communicate. Attach additional sheets if required.)*

SECTION III – Verification, Comment, and Endorsement (continued)

6. Additional Remarks (continued):

7. I verify that the application for the above mentioned candidate is accurate and complete.

1SG, USA (USAR)
First Sergeant

CPT, _____
Commanding

8. Upon the completion and reviewing of this packet, I verify that the above mentioned candidate was screened and is recommended for enrollment into the AIT PSG Program.

CSM, USA Command Sergeant Major

9. I endorse the above mentioned candidate for enrollment into the AIT PSG Program.

LTC, _____
Commanding